

SECRET

DUTIES OF PROFESSIONAL ADVISOR

3.1. Adviser on Medical Standards

Establishes and supervises procedures for review and revision of medical standards for Agency employment in all categories.

4.2. Adviser on Selection Processing Systems

a. ~~Will~~ ^{-es} Develop, and maintains current awareness of selection processing systems external to the Agency and their possible application in whole or in part to Agency needs.

b. ~~Will~~ ^{-es} Provides continuing review of on-going OMS selection systems and provides staff advice as to areas of possible improvement.

c. ~~Will~~ ^{-es} Ensures the utilization of PSS advisory services in individual cases and establish criteria and procedures for this, the same.

2.3. Disposition Authority

a. ^{Exercise} Disposition authority on all cases requiring ~~Office of~~ D/MS action.

b. ^{-es} Approving authority for all cases returning ^{from the field} to headquarters for medical reasons.

c. Chair the daily 4 o'clock meeting and provide staff direction, as necessary.

d. Will handle cases of inquiry on behalf of the D/MS when appropriate.

e. Will keep D/MS and DD/MS advised.

4. ^{Serves as} Regular staff member of the CIA Board of Medical Examiners and Chairman in the absence of D/MS.

5. ^{-s} Chairman of the Clinical Review Board.

6. ^{meeting} Will Attend Personnel Evaluation Board (PEB), in absence of D/MS and as indicated on a case basis.

7. ^{-s} Will Develop Consultative Services.

8. ^P Will provide additional professional advisory services as requested by D/MS.

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